

SOG/DM/ED/MC

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**TO: BRANCH SECRETARIES**

**Cc: BRANCH EQUALITIES OFFICERS  
SCOTTISH DISABLED MEMBERS COMMITTEE  
MAILING LIST**

5 September 2013

Dear Colleague

**SCOTTISH DISABLED MEMBERS' GROUP: ANNUAL MEETING**  
**SATURDAY 9 NOVEMBER 2013 - STUC CENTRE, GLASGOW**

I write to advise you that the AGM of the Scottish Disabled Members' Self Organised Group will take place as follows:

DATE	TIME	VENUE
Saturday 9 November 2013	10.30 am	STUC OFFICES 333 Woodlands Road GLASGOW G3 6NG

The AGM is open to all disabled members in UNISON in Scotland and I ask you to circulate this widely in your Branch and to promote participation as best you can.

Please note that this Calling Notice will be on the UNISON Scotland Website and can be made available in alternative format, eg e-mail, floppy disc, tape. Please contact Margaret Cusack at West Campbell Street to arrange.

## DELEGATES

Please find attached the form which should be completed including details of special requirements eg, Induction Loop, Signer, Large Print etc. If delegates require crèche facilities please use the separate form provided. Forms should be returned to me by no later than Friday 18 October 2013.

The building selected is accessible for wheelchair users and can provide Induction Loop and Parking. We aim to respond positively to all requirements therefore please detail.

## EXPENSES

Branches are required to pay delegates' travel and subsistence costs, including Personal Assistant if required. Delegates are also entitled to attend on a self-financing basis. However in recognition of UNISON's Constitution and Rules, and Conference decisions, we do expect full support to be given by Branches to enable disabled members to participate and attend the AGM. If any member cannot attend due to their Branch being unable to support them financially please contact me to see what can be arranged.

## LUNCH

Please note lunch will be provided.

## ELECTION OF SCOTTISH DISABLED MEMBERS COMMITTEE

Branches are invited to submit nominations for the Scottish Disabled Members' Committee as follows:

1. Chairperson )  
) one must be a woman
2. Vice-Chairperson )
3. Secretary
4. Representatives on National Disabled Members Committee (2) - one of which must be

## DELEGATE PACK

Further details will be sent out to Delegates in the week leading up to the AGM.

## MAILING LIST

If you have any member who wishes to be placed on our mailing list, which will ensure that they get direct notification of future Annual Meetings, as well as any other documentation that may be relevant, please advise me of their name and contact details. There is no deadline for this.

Yours sincerely

*Eileen Dinning*

EILEEN DINNING  
Scottish Equalities' Officer

Encls